

**School Emergency Drills  
Documentation Form**

- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>     |              |
|-------------------------------------|-----------------------------------|--------------------------|--------------|
| <input type="checkbox"/>            | Fire Drill (5 required)           | <input type="checkbox"/> | Standard     |
| <input checked="" type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: ~~2000~~ 3/14/19 Time drill was held: 2:00  AM  PM

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 300

This report is for emergency drill # 2 for school year 2018-19.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse

**School Emergency Drills  
Documentation Form**

- | <u>Type of Drill</u>                |                                   | <u>Type of Drill</u>                |              |
|-------------------------------------|-----------------------------------|-------------------------------------|--------------|
| <input type="checkbox"/>            | Fire Drill (5 required)           | <input checked="" type="checkbox"/> | Standard     |
| <input checked="" type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/>            | Class Change |
| <input type="checkbox"/>            | Shelter in Place Drill            | <input type="checkbox"/>            | Recess       |
| <input type="checkbox"/>            | Lockdown (3 required)             | <input type="checkbox"/>            | Other Events |

Name of Reporting School: Michener Elementary

Name of person conducting drill: Ann Lacasse

Title of person conducting drill: Principal

Date of Drill: 11/14/18 Time drill was held: 10:30  AM  PM

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: 300

This report is for emergency drill # 1 for school year 2018-19.

Remarks:  
Locations for sheltering were adjusted to move students away from glass doors & windows.

Drill was coordinated with:

Emergency Management Coordinator  
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Ann Lacasse